
***Team Submarine Livelink
CONOPs -- FY02***



December 5th, 2001

Overview

- ❑ Team Submarine Vision
 - Single Log-On
 - Common Desktop
 - Roll-based access to applications
 - Personalization
 - Access to all information from desktop
 - Day Forward Imaging (DFI)
- ❑ Livelink is a major component of this vision
 - Primary tool within NAVSEA for document and workflow management
 - VISION reviewed/concurred with by PEO SUB B

FY02 Actions

- ❑ FY02 final year for Team Submarine provided contractor support for all aspects of Livelink
- ❑ Training provided to
 - Business Process Administrators (BPA)
 - Office Level Systems Administrators (OLSA)
 - Team Submarine Functional Support Team (TSFST)
 - Team Submarine personnel
- ❑ Development of business rules for creation, use, and storage of documents in Livelink and for DFI
- ❑ Continue development of workflows for key processes

FY02 Actions

- ❑ Transfer all Team Submarine documents from shared/local drives to designated folders in Livelink
- ❑ Review/modify, as necessary, current folder structures within Livelink
- ❑ Review/modify group structures and folder/document permissions to decrease the stovepiping of information
- ❑ Mandatory storage of relevant project oriented email messages in Livelink
- ❑ Internal Team Sub email attachments replaced w/link to Livelink location of document(s)

FY02 Actions

- ❑ Active support of these actions by each PM/DPM is necessary
- ❑ More active role for office BPAs, OLSAs, and TSFST members
- ❑ Timing of events will be announced separately
- ❑ Questions
 - Contact Mark Dronfield 703 781-1206
or Ed Stasiak 703 781-1358
 - Team Submarine Livelink Feedback email address
 - TeamSubLivelinkFeedback@navsea.navy.mil



Back-up Information/ Talking Points



Team Submarine Vision

- ❑ Vision included as part of Team Sub CONOPs brief to Mr. Tamburrino on 12 Oct 2001
- ❑ Vision elements describe a portal environment

Training

- ❑ BPA training conducted Oct 17, 24, & 31
 - 9 Team Sub personnel, 10 PEO TSC personnel, 1 NAVSEA CDMS personnel attended
 - Scheduled again for Feb 27, Mar 6, 13, 2002
 - All TSFST members required to attend
- ❑ OLSA Training
 - Conducted Dec 2000/Jan 2001. All OLSAs trained
 - Additional training provided as required
- ❑ TSFST Training
 - Training provided on ongoing basis to allow them TSFST to assume greater responsibilities in FY03
- ❑ Team Sub
 - Continue providing brown bag training on Livelink topics

FY02 Tasks

- ❑ Review of folder structure necessary to determine if it adequately meets our needs
- ❑ Review of groups and permissions necessary to provide greater access to the information in Livelink and greatly reduce the current stove pipes of information that currently exist. Example:
 - All PMS 415 folders allow Team Sub personnel to see the contents of the folders
 - Virtually all PMS 404 folders restricted from Team Sub view
 - Necessary to develop common criteria/rules for restricting access to information in Team Sub to ensure maximum access possible
- ❑ Storage of emails in Livelink allows greater access to information and use of search capability