



***Navigating through the
SPS Web Site***

AMS

<http://kb.ams.com>

SPS Knowledge Base

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January 22, 2002

In the Spotlight...

Attend the First Joint SPS Users' Conference!!!

Mark your 2002 calendars now for the first Joint SPS Users' Conference at the Marriott Mission Valley in San Diego, California on Tuesday, February 5 through Thursday, February 7, 2002. Air Force, Army, DCMA, DLA, Navy and AMS conference planners are putting together a robust agenda that focuses on providing the SPS users in the field the "nuts and bolts" information required for making SPS and SPS-I processes more efficient and productive for users. Throughout the conference, displays will be set up where attendees can test drive v4.2, work with Help Desk personnel on help desk issues, learn about Acquisition Communities of Practice, view the Army's Virtual Electronic Contracting Office, talk with representatives from the Defense eBusiness Office, and other electronic acquisition initiatives. For more information about reservations, attending the conference and a link to a draft agenda, visit <http://kb.ams.com/ID/42496>.

Headlines

- [Corrections Published To FAC 97-20 & 2001-01 Effective January 14, 2002](#)
- [Transcript from 'System Administration Tasks' Chat Session Available on the KB!](#)
- [PD² v4.1e Service Release 05 \(SR05\) is Now Available in the PD² Software Library](#)
- [Take a Survey and Enter a Contest with a Chance to Win the First SPS Coin!](#)
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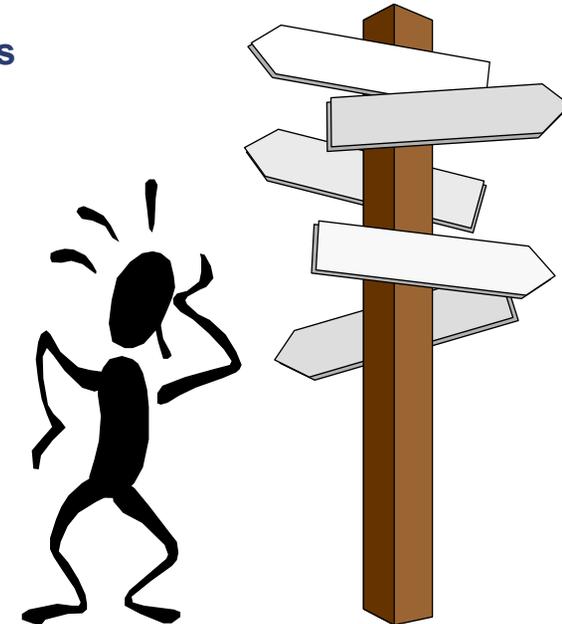
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- **What tools exist on the SPS Knowledge Base?**
 - **Check Your Service Request Status: By SR Number and By DODAAN**
 - **Enter Service Requests On-line**
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Its easy!! Type a SR number and find its status...

Service Request Status - Microsoft Internet Explorer

Address: http://kb.ams.com/spskb.nsf/status

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Service Request Status Query

Use this form to check the status of any Help Desk issues that your site has initiated.

Enter the Service Request Number below:

Check Status

Visit our [Status by DODAAN](#) page to check the status of all open Service Requests for a specific DODAAN. This page will also allow you to view information on all Service Requests closed for a specific DODAAN in the last three months.

Visit the [Closed Service Request Information by DODAAN](#) page to retrieve information on Service Requests closed in the last three months for a specific DODAAN.

Do you need to [create a new Service Request?](#)

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Enter a your site's DODAAN and see the status of all of it's open SRs!

Service Request Status Query By DODAAN

Use this form to check the status of all open Service Requests initiated by your site. You must supply the DODAAN of your site in order to retrieve the status. Please be sure to enter the complete DODAAN of your site, along with the alphabetical extension, if applicable, in order to retrieve the status information.
Example: DAJA99A.

Enter the DODAAN of the authorized caller who opened the Service Request:

Visit the [Closed Service Request Information by DODAAN](#) page to retrieve information on Service Requests closed in the last three months for a specific DODAAN.

Visit our [Status by Service Request Number](#) page to check the status of your open Service Request by using the number assigned by the SPS Help Desk.

Do you need to [create a new Service Request](#)?

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Training

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You can also look at SRs that have been closed within the last 3 months!

Service Request Status - Microsoft Internet Explorer

Address: <http://kb.ams.com/spskb.nsf/status>

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SPS Knowledge Base

Service Request Status Query

Use this form to check the status of any Help Desk issues that your site has initiated.

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Visit our [Status by DODAAN](#) page to check the status of all open Service Requests for a specific DODAAN. This page will also allow you to view information on all Service Requests closed for a specific DODAAN in the last three months.

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Do you need to [create a new Service Request](#)?

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The process is exactly the same. You only need to enter in your DODAAN to receive a complete listing and description of all of the SRs closed within the last 3 months!

Enter a Service Request on-line!

Submit Service Request

Authorized Callers may use this form to submit Severity 3 or 4 SPS Service Requests. If your issue is a Severity 1 or 2 please contact the SPS Help Desk by calling 1-800-234-7453 or one of our [International Toll-Free Numbers](#). To help determine your Severity Level, view our [Severity Level Definitions](#). (If your browser does not support JavaScript, use the following link: [Severity Level Definitions](#). You will need to use the [Back] button on your browser to return to this form.)

Have you searched the Knowledge Base regarding this problem? If not, using the Knowledge Base may be the quickest way to resolve your issue. [Search Knowledge Base Now!](#) (You will need to use the [Back] button on your browser to return to this form.)

Instructions:

Please enter a detailed description of the problem and all affected document numbers (if documents are impacted, and if prints are available, you may try to attach them below. If you have difficulty with creating or sending the attachments, please send them to the SPS Help Desk via email or FAX (1-800-981-3253) once you receive your Service Request number.

To select more than one entry, hold your [Ctrl] key and click on the items you wish to select. To deselect, hold your [Ctrl] key and click on the item(s) you wish to remove.

An SPS Help Desk analyst will contact you with a Service Request number for this issue.

SITE INFORMATION: DODAAAN/UIC is required

DODAAAN/UIC:

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You have to be an **Authorized Caller** and be registered in the User Profile Database in order to access this functionality! You will be prompted for a Username and Password!

How do I use Search & Advanced Search?

Advanced Search - Microsoft Internet Explorer

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Address <http://kb.ams.com/spskb.nsf/AVS?OpenForm> Go Links

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Knowledge Base Advanced Search

See [Search Tips](#) for ideas on how to search the Knowledge Base.

Note: For even more tips on searching the Knowledge Base, see our document **'Using the Knowledge Base Search Utility'**.

Search Terms

Enter Search Term(s) below:

How do you want to search?

- [Full Text Search](#)
- [Keyword\(s\) Search](#)
- [By Knowledge Base ID](#)
- [By Closed, Help Desk Issued Service Request Number](#)

Limit Number of Search Results to:

50 Results

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Simple Search

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Over 50 documents containing "SF 1449"!!

Search Results - Microsoft Internet Explorer

Address: <http://kb.ams.com/spskb.nsf/searchresults/5B6CF4610A308D2185256B4900714EE5/?OpenDocument>

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Search Results

You searched for **documents containing: SF 1449**
There were **50** Document(s) Found
Results are sorted in order of Relevance

Tip: Your search has returned the specified maximum number of results. You may want to narrow your search or try searching by keyword.

- User created and released an SF 1449 solicitation. Then the user created their SF 1449 award through document generation. User then opened View Document to review document and discovered that a lot o...
Product: PD²
Version: 4.1b, 4.1c, 4.1e, 4.2
Last Updated: 10/9/01
- Client wants to reuse a PIIN on a SF 1449 award (not approved/released), because the document is corrupt. Client wants to delete the award and associated PR.
Product: PD²
Version: 4.1b, 4.1c, 4.1e, 4.2
Last Updated: 10/3/01
- User trying to release an SF 1449 award - but it won't release it- it says Cannot award to un-approved organization. (ALL the organizations ARE approved in the system!)
Product: PD²
Version: 4.1b, 4.1c, 4.1e, 4.2
Last Updated: 10/9/01

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Done Internet

Narrow down your search by using “and” and “not”

Search Results - Microsoft Internet Explorer

Address: <http://kb.ams.com/spskb.nsf/searchresults/COD9749A370D735885>

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Knowledge Base Search Results

You searched for **documents containing: SF 1449 AND Watermark**
There were **6** Document(s) Found
Results are sorted in order of Relevance

- [An SF 1449 award was approved and released with the "FMS Requirement" watermark across Page 1. However, this document is not an FMS award.](#)
Product: PD²
Version: 4.1b, 4.1c, 4.1e
Last Updated: 12/5/01
- [Which forms in PD² can be marked for bilateral approval? How do I mark a document for bilateral approval?](#)
Product: PD²
Version: 4.1b, 4.1c, 4.1e
Last Updated: 1/14/02
- [User had created an SF 33 Solicitation that was subsequently amended 7 times. During the amendment process some mistakes were made. Therefore, the user did not want to use the resultant conformed so...](#)
Product: PD²
Version: 4.1b, 4.1c, 4.1e
Last Updated: 12/7/01
- [User is doing a Bilateral SF 30 modification to a BPA. When mod is approved, PD² does not prompt the user to assign an official PLIN. There are no error messages. Six approval sheets -- all approve...](#)
Product: PD²
Version: 4.1b, 4.1c, 4.1e
Last Updated: 12/7/01
- [Several SF 30s that are approved do not have a draft mark, but several do. Why? What is the logic in placing draft watermarks on](#)

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Interested in learning more? Check out KB article #30567

Advanced Searching

Jump directly to a KB document if you have the article number!



Enter the following URL into your browser:



<http://kb.ams.com/id/XXXXX>
(with XXXXX being the article number)

Or go to the Advanced Search page and search “By Knowledge Base ID”

Enter the article number in the
“Search Terms” field

Enter Search Term(s) below:

30567

Search

How do you want to search?

- Full Text Search
- Keyword(s) Search
- By Knowledge Base ID
- By Closed, Help Desk Issued Service Request Number

And check the “By Knowledge
Base ID” radio button

This section gives you all documents posted in the last 7 days!

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Here's a list of documents and their links!

The screenshot shows a Microsoft Internet Explorer browser window displaying the SPS Knowledge Base website. The address bar shows the URL: <http://kb.ams.com/spskb.nsf/KBO?OpenForm>. The website header includes the AMS logo and navigation links: Home, PD², SPS-I, AcquiLine, and Search. The date is January 22, 2002.

The main content area is titled "What's NEW on the SPS Knowledge Base!" and contains the following text:

The following categories of documents were posted to the SPS Knowledge Base in the past 7 days. Please take a look at this section to find out what's NEW on the SPS Knowledge Base.

The categories and their associated documents are listed below:

Category	Document ID	Description	Date
Call Records	42567	The user is trying to apply a DPAS rating via an SF 30 to an SF 1449 Delivery Order...	01/16/2002
Chat Transcripts	42571	SPS Chat Session on System Administration Tasks	01/17/2002
Frequently Asked Questions	42505	What causes priced SubCLINs in a delivery order in PD ² to display....	01/10/2002
Headlines	42536	PD ² v4.1e Service Release 05 (SR05) is Now Available in the PD ² Software Library	01/15/2002
	42572	Transcript from 'System Administration Tasks' Chat Session Available on the KBI!	01/17/2002
	42578	Corrections Published To FAC 97-20 & 2001-01 Effective January 14, 2002	01/22/2002
Info-Mails	42535	Issue Number 54	01/15/2002
Miscellaneous	42577	Summary of Changes	01/22/2002

At the bottom of the main content area, there are links: [Expand All Sections](#) | [Collapse All Sections](#).

The right sidebar contains several sections:

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Spotlights and Headlines contain important and recent information!

SPS Knowledge Base - Microsoft Internet Explorer

Address: <http://kb.ams.com/>

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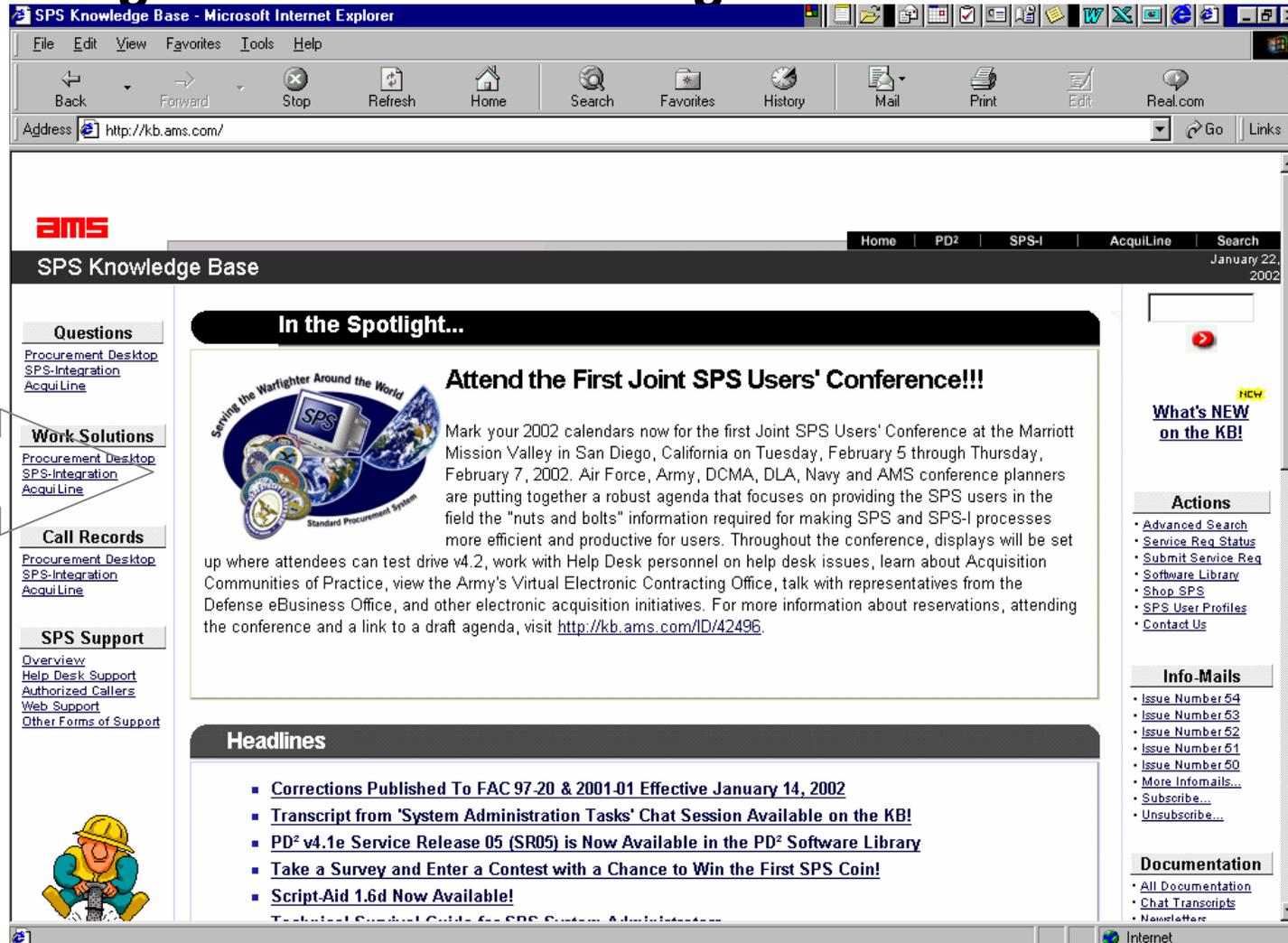
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Frequently Asked Questions (FAQs) are exactly what they say they are! We answer these questions in order to eliminate the “guesswork” for you. It also saves everybody time!

Work Solutions provide workarounds for common problems.

Call Records are original* Siebel SRs that the SPS Help Desk Analysts post to the Knowledge Base. If the information is beneficial to the whole user community, they will post it!

SPS Support provides the SPS community with support information on the SPS Help Desk, SPS web sites and Service Teams, as well as houses Authorized Caller information!

In the Works provides information on upcoming Service Releases!



In the Works

The Knowledge Base contains a wealth of documentation!

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Done Internet

Take a look at our Chat Session Transcripts!

Knowledge Base Documentation - Microsoft Internet Explorer

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Chat Transcripts

[SPS Chat Session on System Administration Tasks](#) (Microsoft Word File - 43 KB)
 This chat session featured a discussion of System Administration tasks in PD²

[SPS Chat Session on Modifications](#) (Microsoft Word File - 36.5 KB)
 This chat session features a discussion of Modifications!

[SPS Chat Session on Clause Logic and Clause Functionality](#) (Microsoft Word File - 32 KB)
 This chat session features a discussion of Clause Logic and Clause Functionality

[SPS Chat Session on PD² v4.2 Functionality](#) (Microsoft Word File - 37.5 KB)
 This chat session features a discussion of PD² v4.2 Functionality

[SPS Chat Session on End of Fiscal Year Issues held September 6, 2001](#) (Microsoft Word File - 37 KB)
 This chat session features a discussion of End of Fiscal Year Issues

[SPS Chat Session on End of Fiscal Year Reporting held August 16, 2001](#) (Microsoft Word File - 37 KB)
 This chat session features a discussion of End of Fiscal Year Reporting

[SPS Chat Session on COGNOS held July 12, 2001](#) (Microsoft Word File - 48 KB)

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Review the latest Release Notes!

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Address http://kb.ams.com/spskb.nsf/WebDocumentDocs?OpenForm&type=Release_Notes

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Release Notes

[PD² v4.1e SR05 Release Notes](#) (Adobe Acrobat File - 6,793 bytes)
 Release Notes for Version 4.1e SR05 of the PD² Product.

[PD² v4.1e SR04 Release Notes](#) (Adobe Acrobat File - 7,178 bytes)
 Release Notes for Version 4.1e SR04 of the PD² Product.

[PD² v4.1e SR03 Release Notes](#) (Adobe Acrobat File - 18.6 KB)
 Release Notes for Version 4.1e SR03 of the PD² Product.

[PD² v4.1e SR02 Release Notes](#) (Adobe Acrobat File - 70.9 KB)
 Release Notes for Version 4.1e SR02 of the PD² Product.

[PD² v4.1e SR01 Release Notes](#) (Adobe Acrobat File - 6,868 bytes)
 Release Notes for Version 4.1e SR01 of the PD² Product.

[PD² v4.1e Release Notes](#) (Adobe Acrobat File - 15.2 KB)
 Release Notes for Version 4.1e of the PD² Product

[PD² v4.1d Release Notes](#) (Adobe Acrobat File - 44 KB)
 Release Notes for Version 4.1d of the PD² Product

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Our Technical Papers can help you find solutions!

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Our Functional Papers help you understand the processes!

AMS SPS Knowledge Base

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Functional Papers

[Functional Survival Guide \(Zip Archive - 3.04 MB\)](#)
Miscellaneous
 A Functional Survival Guide for PD² v4.1e was distributed at the Connections 01 Conference and is now available on the web! If you have functional questions on how to create certain PD² documents in v4.1e, here are all the documents you need! To view individual documents included in this guide visit <http://pd2.ams.com/pd2web.nsf/ID/221>.

[How PR Numbers are Reported \(PD² v4.1b\) \(Microsoft Word File - 31 KB\)](#)
Pre-Award/Award
 This document explains how PR numbers are reported in contracts, as well as their corresponding modifications. Also included are reported defects.

[How PR Numbers are Reported \(PD² v4.1e SR04\) \(Microsoft Word File - 34.5 KB\)](#)
Pre-Award/Award
 This document explains how PR numbers are reported in contracts, as well as their corresponding modifications. Also included are reported defects.

[Stepladder Pricing Information Sheet \(Microsoft Word File - 42 KB\)](#)
Miscellaneous
 How to establish Stepladder Pricing for a CLIN

[Creating CBD Announcements \(Microsoft Word File - 43.5 KB\)](#)
Miscellaneous
 How to Create Pre-Solicitation and Award CBD Announcements

[Creating and Deleting Contract Line Items in PD² Versions 4.1b, 4.1c, and 4.1e \(Microsoft Word File - 231.5 KB\)](#)
Pre-Award/Award
 A document detailing the origin of the uf_constraint error message, and how to work around it. It is stressed that users not delete line items in contract modifications. Deleting contract CLINs on contract modifications results in the uf_constraint error during preapproval of delivery orders and delivery order modifications created from that contract.

What's NEW on the KB!

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Our Info-Mails get important information to you!

The screenshot shows a Microsoft Internet Explorer browser window displaying the SPS Knowledge Base website. The address bar shows the URL <http://kb.ams.com/spskb.nsf/ID/42535>. The page title is "SPS Knowledge Base - Microsoft Internet Explorer". The website header includes the AMS logo and navigation links for Home, PD², SPS-I, AcquiLine, and Search. The main content area is titled "Info-Mail Issue # 54" and is published on Tuesday, January 15, 2002. The issue is titled "American Management Systems STANDARD PROCUREMENT SYSTEM SPS PROGRAM INFO-MAIL". The main text of the issue discusses the availability of "PD² v4.1e SERVICE RELEASE 05 (SR05) IS NOW AVAILABLE IN THE PD² SOFTWARE LIBRARY". It provides details on where to find the release and how to access it, including a link to the software library and a note that users must be registered for the PD² Software Library to download service releases. The issue also mentions a "CHAT SESSION ON PD² SYSTEM ADMINISTRATOR TASKS TOMORROW!" and an "ATTEND THE FIRST JOINT SPS USERS' CONFERENCE". The right sidebar contains sections for "What's NEW on the KB!", "Actions" (with links like Advanced Search, Service Req Status, etc.), "Info-Mails" (with links for Issue Number 54, 53, 52, 51, 50, More Infomails, Subscribe, Unsubscribe), and "Documentation" (with links for All Documentation, Chat Transcripts, etc.).

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Procurement Desktop Defense

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Roadmap to PD² v4.1e!

Looking for more information on PD² v4.1e? Here are the links to everything you need! To help make your upgrade go smoothly, take a look at our special edition [Info-mail](#) and the [PD² System Administration Upgrade and Installation Guide](#). Follow our [upgrade path](#) to ensure you have [SR05](#), the latest Service Release! To find information on the changes included in the most recent version of PD², check out the latest [Release Notes](#). Don't forget to download the latest version of [Script-Aid](#) from the [PD² Software Library](#). You can also review the [transcripts](#) from our chat sessions to see what questions others have asked pertaining to PD² v4.1e. (Note: You will need to be registered on the PD² Software Library to download the Service Release and Script-Aid).

Recent News Items

- Attend the First Joint SPS Users' Conference!
- SPS in the News
- SPS Support Section on the Knowledge Base!
- Attention Authorized Callers!
- Military Information Technology Publishes DoD eProcurement Solutions Article
- Functional Survival Guide for PD² v4.1e
- PD² v4.2 Fact Sheet Now Available!

[More News Items ...](#)

Recent Software Updates

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Done Internet

Updating and creating a profile is the key to getting Info-Mails and requesting access to secured sites!!

Microsoft Internet Explorer

Address: <http://pd2.ams.com/profiles.nsf>

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October 22, 2001

SPS User Profiles

Welcome to the SPS User Profiles Database

Use the **User Profiles Database** to create a User Profile. A User Profile gives you a quick and easy way to:

- **Subscribe** to online newsletters. These newsletters will provide you with useful information and updates related to the SPS program and the products that you use; some examples are items like SPS Info-Mails and Bulletins or DoD Regulation Updates.
- **Create** a login and password, and **apply** for access to secure portions of the family of SPS Websites. These secure portions are related to the particular SPS product that you use every day. For example, you will be able to apply for access to the Software Library, which contains utilities, applications, and software service releases to help you to keep using PD² as efficiently as possible.

Please Note: In most cases, PD² and SPS-I Downloads access is **reserved exclusively for authorized callers**. Exceptions, however, may be considered. If you feel that you require PD² or SPS-I Downloads access, and are not an authorized caller for your site, please contact the SPS Help Desk directly.

Need Information?

- [Creating a New User Profile](#)
- [Updating My Profile](#)
- [Getting My Password](#)
- [Getting My User Name](#)
- [Deleting My Profile](#)

Start Now!

- [Create New Profile](#)
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<http://pd2.ams.com/profiles.nsf>

Or go directly to

<http://pd2.ams.com/profiles.nsf>

Remember, you have to be an Authorized Caller and be registered in the User Profile Database in order to access the Software Library!

PD² Software Library

Welcome to the Procurement Desktop - Defense Software Library. This library contains software from the PD² product line, including Procurement Desktop - Defense, Sybase System 11, Clause Updates, and other software. This software is used to support the underlying data to support PD².

If you experience any problems downloading from this site, please check the [Knowledge Base](#) for Knowledge Base ID 6120.

File Directory | Choose Category

- [Current Regulations](#)
This area contains the current Federal Acquisition Regulation (FAR)/Defense Federal Acquisition Regulation Supplement (DFARS) Updates.
- [Service Releases](#)
An out-of-cycle software installer package distributed to correct defects. Similar to a Maintenance Release, but on a smaller scale.
- [Sybase Distributions](#)
Sybase updates outside the normal software release cycle.
- [Component Data](#)
Data for DoD segments.
- [Presentations](#)

Recent Software Updates

- [4.1 Clause Database Installer](#)
- [Clause Logic Reference Document #1](#)
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Home | AMS Announces New SPS-I Quick Notes Series - Microsoft Internet Explorer

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SPS-Integration October 22, 2001

AMS Announces New SPS-I Quick Notes Series

Check out the new SPS-I Quick Notes series! This new series of trifold documents will help the SPS user community successfully process documents through SPS-I. These documents are intended to be a quick reference for anyone with contracts that must be transmitted via SPS-I. The first edition, a [Financial Trifold](#), is dedicated to business rules that affect the CAPS, IAPS, and STARS interfaces. We hope you enjoy this new series! This document is also available on the SPS-I web site under Documentation > All Services on the left navigator.

Product Support

Looking to refresh your SPS-I Skills?

We've got several options available:

AMS offers SPS-Integration functional and technical retraining for your site. To purchase SPS-I retraining visit [Shop SPS](#)

We also have a SPS-I Computer Based Training Course.

Key Features Include:

- information on the SPS-I components and their use.

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- [SPS-I TAMMIS Army SR04 Now Available](#)
- [SPS-I Navy SR02 Now Available](#)
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NOTE: Requires Registration

PRweb v2.1 is now Available for Download!

PRweb v2.1 is now available for [download](#). *PRweb* v2.1 has many enhancements, including a revised Login window, enhanced Job Order management, and other modifications. The AcquiLine *PRweb* v2.1 Release Notes are now available for [download](#) as well. The Release Notes detail all enhancements to the *PRweb* software in this new version. Downloading requires prior registration in the [SPS User Profiles Database](#). Before attempting to perform the *PRweb* v2.1 upgrade, please read the *PRweb* v2.1 Readme.txt. If you already have *PRweb* v2.1 we have Service Release 1 (SR1) available to download. Remember, you need prior registration in the SPS User Profiles Database for access to the Downloads section in order to [download](#) Service Releases.

About AcquiLine

Developed by American Management Systems (AMS), The AcquiLine® web-based modular suite of acquisition solutions interacts directly with PD² to facilitate paperless acquisition in the Department of Defense (DoD). From customer purchase request creation, approval and commitment of funds, to solicitation, evaluation of offers, award and distribution of the contract, and on to customer receipt, payment, close out and archive; the power of the Internet is distributed across the organizations involved in DoD acquisition.

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- [PRweb v2.2 is coming...](#)

Done Internet

<http://acquiline.ams.com>

