

P2 in Contracting Subcommittee-Meeting Minutes Highlights
Washington Navy Yard
1333 Isaac Hull Avenue, SE
Washington DC 20376
24 June 2003

INTRODUCTION

The participants included: Jon Pentzien, Kim Gray, Ben Zlateff, Tom Cook, Dave Cartwright and Lee Hall. Not Participating Bert Torres, Mark Pfarrer, Chris Fair, Frank Caponiti and Jim McCarty.

REVIEW OF PRODUCTS

NAVSEA 04R Letter

The group discussed the letter one last time. There was very minor tweaking done to paragraph 4 and to the distribution listing. The biggest change was the addition of another reference. The group agreed that we needed to reference Executive Order 13148 and/or 40 CFR to make a stronger case as to why NAVSEA 04RE is recommending this guide be written. Mr. Cook took an action to write 1 or 2 sentences to be included in paragraph 1 that address this matter.

P2 in Contracting Pamphlet and P2 Frequently Asked Questions (FAQ)

With the release of the new DoD 5000 two of our products can now be completed. The group discussed how to make the pamphlet more effective. Suggestions were made to provide the pamphlet at conferences, send via Information 00T, local Activity web pages, NAVSEA 04RE web site, logistic managers, NAVSEA 04RE ESOH Training and during DAIWIA Courses.

The updates to the pamphlet and FAQ were considered to be minor in change. A new draft of the pamphlet and FAQ's will be provided to the group by 8 July 03. The group will have 2 weeks to review and provide their comments back to Ms. Gray by 22 July 03.

DISCUSSION DoD 5000 series

Ms. Gray attended a presentation session entitled "Another New DoD 5000 presented by NAVSEA Acquisition Support Office on 23 June 2003. The focus of this session was to answer any questions or concerns regarding the recently signed new DoDD 5000.1 directive, and briefly discuss the new DoDI 5000.2 instruction which replaced the interim guidance memorandum issued last October. Mr. Denis Catalano (SEA 1053, and DoN representative to the Defense Acquisition Policy Working Group gave the latest developments with the DoD 5000.

Mr. Catalano gave a brief background on how the DoD 5000 initial started by in the 1970's and over the years how it has changed. Currently there have been 13 changes in 33 years. They are estimating that another change will come in the next 2 years. As you know, the old instruction was around 252 pages; the new document is around 40 pages. The reason for the newest revision was to make the document more flexible but keep the main principles intact. The remaining pages that weren't included in the new instruction will be placed in the Defense Acquisition Guidebook (such as best practices, lessons learned, and expectations). Some of the changes to this document include:

- E3 – Statutory and Regulatory Information and Milestone Requirements. This section has been modified.
- E8 – Acquisition of Services. This is a new section.

Other more substantial changes include:

- The revised acquisition model.
- The former Concept and Technology Development phase has been replaced by two pre-systems acquisition phases. The first is a Concept Refinement phase, which replaces the former Concept Exploration sub-phases, and which precedes a Milestone A decision. The Concept refinement phases is entered after a Concept Decision. The second is a Technology Development phases which replaces the former Component Advanced Development sub-phase. The net effect of this change moves Milestone A to the right.
- Provisions were added that would allow shipbuilding programs to be initiated as early as the beginning of Technology Development, at Milestone A. Language has been added that more explicitly authorized lead ship and sufficient follow ship construction to maintain shipyard

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construction continuity after Milestone B. This clarifies that a ship program does not need to pass a Milestone C before beginning lead and follow ship construction.

- A “Design Readiness Review” (which was called the “Critical Design Review” in the 30 Oct 02 DEPSECDEF interim defense acquisition guidance) replaces the System Development and Demonstration Interim Progress Review.
- The revised acquisition model also favors a process where one or more program increments may be initiated from the Technology Development phase. Program may still be tailored.
- Needs and requirements documentation are now referred to as capabilities documentation to reflect wording in the new draft CJCSI 3170.01C and CJCSM 3170.01 pending signature. Initial Capabilities Documents are replacing Mission Need Statements. Capability Development Documents and Capability Production Documents are replacing Operational Requirements Documents.
- The section on evolutionary acquisition has been expanded to define and elaborate on both spiral (don’t know full requirement, developmental process) and incremental development (know full requirements (acquisition strategy)).
- Section 803 of FY2003 Authorization Act contains a new requirement that MDAP and MAISs using a spiral or an incremental development approach now must prepare a Technology Development Strategy.
- Mandatory requirements sections from the cancelled DoD 5000.2-R covering acquisition strategy, testing, IT, resource estimation and human systems integration has been attached to the new DoDI 5000.2 as enclosures.
- There is an entirely new enclosure containing direction for the acquisition of services to comply with § 801 of the FY 2002 Defense Authorization Act.

The mandatory requirements in DoD 5000 still call for such things as milestones and phases, decision reviews, milestone decision authorities, program managers, teams, and integrated product teams; demonstration and testing; tailoring and many other familiar features of acquisition.

Lastly, the Department of Navy Implementation was touched on a little. The new DoD 5000 is effective NOW for DON (per DASN(RD&A) ACQ memo 9 Jun 03). Programs will still comply with SECNAVINST 5000.2B except where superseded by new DoD 5000 and Joint Staff requirements generation guidance. ASN (RD&A) is currently streamlining the former draft SECNAVINST 5000.2C. SECNAVINST 5000.2C will retain integration of requirements and acquisition. This will be finalized after CJCSI 3170.01C and CJCSM 3170.01 are signed. The DoN Acquisition Guidebook may follow afterwards.

A copy of the presentation and additional information was provided to the group.

Some of the members of the subcommittee attended the session as well. They felt that it was busy as usual as far as the acquisition community is concerned. Program Environmental Safety and Health Evaluations are still required for all ACAT program and program offices will still have to identify and manage risks. The group went on to touch on Human System Integration. At the present time NAVSEA is giving HSI a lot of visibility. They have created a new organization (NAVSEA 03) to handle all of these matters.

ADJOURN

The next meeting will be held 7/22/03 at 1300.